

**PROFILE**

**OF**

**Bangladesh Human Right Welfare Trust**



Address: 185 Gulshan Shopping Centre (3<sup>rd</sup> Floor)

Gulshan -01 Dhaka -1212, Bangladesh

Mobile: 01713-828135,01713-909681

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Web: [www.bhrwtbd.org](http://www.bhrwtbd.org)

## 1. Basic Information:

Name of the organization : **Bangladesh Human Right Welfare Trust**  
Agronomy : BHRWT(Bangladesh Human Right Welfare Trust)

Founder :Late Mostafa Faruk Mohamad,Former Minister (ICT)  
Former Ambassador.

Contact Person : Saiful Islam

Secretary Genera

Cell phone: 0088-01713909681, 01713-828135,

Established :02.01.2003

Communication Address : 185 Gulshan Shopping Centre (3<sup>rd</sup> Floor)  
Gulshan -01 Dhaka -1212, Bangladesh

Phone : 01713-828135,01713-909681

E-mail : info@bhrwtbd.org

Web : www.bhrwtbd.org

Registration number :RG. No -10920

Registration Authority :Join Stock CoLtd.

Registration Date :22-04-2010

Type of programs :A Non-political, Non-government, Non-profitablewelfare  
Development Cheatable Trust.

Type of organization : **National**

## 2. Background:

Bangladesh Human Rights Welfare Trust (BHRWT) is a dedicated voluntary, non-profit and non-political organization working for ensure legal aid, peace and toutholding human rights all over Bangladesh. BHRWT is the biggest entity for human rights preservation in Bangladesh accredited by UN, UNESCO, International Commission of Jurists and many more. This organization has almost 500 branches all over Bangladesh and is working selflessly and non-violently to serve people justice and ensure their rights. Many reputed and honorable individuals including lawyer, journalist, doctor, professor and socialists are working as a part of this organization. Also, significant number of female and tribal members can be seen in BHRWT. The members all over the country is working relentlessly for the elimination of injustice, violence, oppression and establish the justice and human rights practice by providing free legal aid, inspect and publish reports in human rights magazine and assure support of the authority. BHRWT operates workshops, seminars, distribute posters and leaflets to create awareness about human rights. Other important activities include publication of human rights magazine, inspection and assistance in local and national elections, distribute relief in times of disaster, promote self-development activities and provide rehabilitation for needed. The HQ along with its branches provide help and support to more than 40,000 helpless man, women and children.

**Goal:** “To promote the people becomeself -influenced to grow their self-assuranceand encourage them to uphold and ensure theirJustice by using their unity”.

**Vision:**“The Trust aspire a society which will be free from all sorts of exploitation such as social, political, cultural and economical where peace and harmony”.

**Mission:**“The Trust will try to bring about an enhanced value of life for the people especially for the victim in social and economic sphere. It will assist these victims to access their legal and democratic rights and build up awareness in the society to recognize these rights as its their commitment.”

**Objectives of the Organization:**

- Provide charitable activities to people, protest any violation of human rights and ensure good practice of human rights.
- Establishment of educational welfare trust in school, college and universityfor provide education support to the poor student.
- Provide relief and help them for rehabilitation in the times of natural disaster in Bangladesh and other countries.
- Distribution of goods among needy and poor people at the time of festival.
- Arranger training to ensure and encourage people for skill development education to take part in advanced learning activities to increase their skill
- Aware the poor and needy people about the importance of their personal as well as social development.
- Establish Libraries to promote and increase the habit of reading among general people
- Make plans to provide safe drinking water source which contains no arsenic for general people
- Increase awareness about primary health, family nutrition, safe motherhood, sex education among intended population
- To avoid and prevent natural disaster prepearProject for forestry and nursery.
- Provide short term technical courses for young generations to increase their skill
- Arrange activities on non-formal educational for adult and child
- Arrange activities to create awareness against smoking and drug addiction
- Create awareness about women empowerment and family laws.
- Arrange activities to prevent violence against women, child marriage and dowry.
- Establish Human Right Monch, Education welfare Trust, Medical Trust, and publish weakly by-monthly and monthly magazine for broadcastingtheachievement of activity to home and abroad.
- Aware general people about, road safety, earthquake, digital ICT system and its advantage

**The Target Benefices:**All types of victim, Disadvantaged, poorest, oppressed, exploited, and tortured people are belong to this target Benefices.

**Beneficiaries:**

Direct beneficiaries	Indirect beneficiaries
All Types of victim	<ul style="list-style-type: none"> <li>▪ Children</li> <li>▪ Women Leaders</li> <li>▪ Committee members</li> <li>▪ Village Elites</li> <li>▪ UP Chairman and members</li> <li>▪ Family member s of direct beneficiaries</li> <li>▪ Local police</li> <li>▪ NGOs, media and civil society</li> </ul>

### 3. Legal form:

Registered under  
Reg. No.-10920

### 4. Calendar Year:

Reporting - July - December, January - June  
Financial - July - December, January - June

### 5. Coverage (at Present)

International Branch: 08  
City Corporation Branch: 12  
District Branch:64  
Upazilla Branch- 464

<b>Dhaka Division</b>	<b>Rangpur Division</b>
<ul style="list-style-type: none"> <li>▪ All district</li> </ul>	All district
<b>Rajshahi Division</b>	<b>Mymensingh Division</b>
<ul style="list-style-type: none"> <li>▪ All district</li> <li>▪ All Upazilla</li> </ul>	All district
<b>Khulna Division</b>	<b>Comilla Division</b>
<ul style="list-style-type: none"> <li>▪ All district</li> <li>▪ All Upazilla</li> </ul>	<ul style="list-style-type: none"> <li>▪ All district</li> </ul>
<b>Sylhet Division</b>	<b>Barisal Division</b>
<ul style="list-style-type: none"> <li>▪ All district</li> <li>▪ All Upazilla</li> </ul>	<ul style="list-style-type: none"> <li>▪ All district</li> </ul>
<b>Chittagong North</b>	Chittagong South
<ul style="list-style-type: none"> <li>▪ All district</li> </ul>	<ul style="list-style-type: none"> <li>▪ All district</li> <li>▪ All Upazilla</li> </ul>
<b>Dhaka Metropolitan (HQ)</b>	
<ul style="list-style-type: none"> <li>▪ Dhaka City Corporation (North)</li> </ul>	

- Dhaka City Corporation (South)
- Dhaka District

**International Branch**

- Malaysia
- Saudi Arabia
- Thailand
- Singapore
- India
- USA
- South Africa

**6. Social Commitment:**

The National Human Rights Commission of Bangladesh was reconstituted in 2009 as a national advocacy institution for human rights promotion and protection. It is committed to the accomplishment of human rights in a broader sense, including dignity, worth and freedom of every human being, as enshrined in the Constitution of the People’s Republic of Bangladesh and different international human rights conventions and treaties to which Bangladesh is a signatory.

The purpose of establishing such splendid institution is to contribute to the embodiment of human dignity and integrity as well as to the safeguard of the basic order of democracy so that inalienable fundamental human rights of all individuals are protected, and the standards of human rights are improved in the country.

Established by the National Human Rights Commission Act, 2009 in consonance with Bangladesh’s commitment to international human rights law, the Commission serves as a mechanism for the enrichment of the realization of human rights. Its journey is aimed at creating a culture of human rights through public enlightenment on diverse human rights issues so that the people of the country can contribute to larger peace and security keeping in pace with the ‘progressive aspirations of human kind.

Through BHRWT’s projects intervention People will be organized more effectively through committee formation. They will be able to develop their skill through different kinds of training and awareness activities. Economic condition of the family will be improved through income generating activities that will empower women. Enhance Woman leadership especially participation in decision-making process at family and community level. Women’s access and control over landed property will be increase. Women’s new identities as “bread-winners” will be recognizing. Equal treatment of girls/boys will be increase through gender training. Mobility of women will be increase. Women’s dignity will be enhancing at family and community level. Women’s rights will be introduced at family and society level. Marriage without Dowry will be decrease to some extent. Polygamy will be decrease. Women access to market increased to some extent. Knowledge on legal rights, Primary health care and nutrition of the women-men in the community will be increase through different kinds of awareness activities.

## 7. Gender Analysis

BHRWT's is a right development organization has been working for empowering women within the organization and at the community level. From its inception has initiated the process of gender balancing and mainstreaming at the organizational and programmatic level and has completed the foundation work for carrying out the future steps towards the application of gender mainstreaming plan and strategies.

## 8. Working Methodology

Community based committee development approach is practiced by BHRWT's to reach its targeted beneficiaries. The stakeholders are identifying their problems and assess their needs, which are fed back to the organization as requirements for intervention projects.

BHRWT's initiated a package program as one of the best methods of enhancing target groups development, rather than involving them in single minded activities without taking into consideration the holistic nature of life. Single activity-based projects in BHRWT's' opinion is time consuming, unproductive in working towards elevating poverty of poor rural especially women and not cost effective. A holistic deployment approach ensures the better equipped and empowered to attain sustainability. BHRWT's champions' sustainable development as it is an essential ingredient for paving a better future for the poor especially women of Bangladesh. BHRWT's believes in a need based; bottom-up approach as its working methodology. Through which the needs and demands of the beneficiaries are asked for directly at grass roots level.

## 9. Area of interest:

- Poverty reduction
- Democratic governance
- Crisis prevention and recovery
- Environment and energy
- Legal aid and human rights promotion.
- Prevention of trafficking and violence against women and legal supports
- Digital safety and security
- Broadcast social awareness raising drama, songs, magazine article, cultural events using won satellite IPTV, Robi TV net, RobiTVnet.
- Broadcast social awareness raising drama, songs cultural events through "MANOBODHIKAR MONCH"

## 10. Long Term Intervention Strategy:

### a. Committee Formation:

Committee formation is the primary stage of BHRWT's intervention strategy. In this stage eligible committee members are recruited through identification and selection. All kinds of activities are implemented through these committees.

### **b. Awareness phase:**

The second phase is for awareness building. The goal of awareness phase is to help the members to reflect critically on the social positions of victim and to identify the problems that they commonly face as victim and help them to find out possible solution.

### **c. Training and Education:**

In this phase Committeemembers, community peopleand the victimis trained in committees administration, rules and responsibilities, organizations goal, objectives, legal literacy, skill development etc. The members will have access to basic services.

### **d. Economic sustainability:**

In this phase the members will be able to get the facilities (economic support) to initiate income generating activities.

## **11. Decision Making Structure and Process:**

### **Decision Making:**

Bangladesh Human Right Welfare Trust is governed by an Executive Committee (EC) made up of 07 members elected by the General Body (GB). All of whom primarily belong to the General body. The EC consists of a Chairperson, Active-Chairperson, Secretary general, Organizational Secretary (Bangladesh),Organizational Secretary (International)Treasurer and 01 members. The Executive Director remains as the ex-officio Secretary general to both GB and EC. EC is responsible for all policy matters and important decisions of the organization and is accountable to the GB members. The EC meets every three months and on an as need basis. The GB is the highest body of BHRWT in the organizational hierarchy.

### **Management Structure:**

The Executive Director will be responsible for overall implementation of project activities under the guidance and supervision of the Executive Committee. A core team is responsible to implement the project. She/he in co-operation of the program Director, Project Coordinator and the Accountant will render the services for the Project. She /he will coordinate overall projects activities, administrative task and financial matter in accordance to achieve Bangladesh Human Right Welfare Trust's goals and objectives

### **Management of the Bangladesh Human Right Welfare Trust:**

i) Founding Member ii)Lifetime Membersiii) General Member

**Members of the Executive Committee:**

SL.no	Personal Information	Designation	Age	Profession
1	Name: M MohammadFokruddin Ahmed Former District and Session Judge Father: Late Sekandar Mohammad Moslem Mother: Late MoshammatAmena Khatun Address: Mohamadpur House no- Road no— Dhaka-	Chairman	65	0000000
2	Name: M Shahjahan Ali Goldar Father: Late Haji ModhuGoldar Mother: Late Haji Begum Khairunnesa Address: JashoreNibar 15/2, Arambag, Moijheel, Dhaka-1000	Vice Chairman	43	Editor and Publisher- The Daily New Star and weekly “BanglarEkush”
3	Name: MD Saiful Islam Father: MD Bulur Rahman Biswas Mother: Sonavan Bibi Address: BRP, Building no- 26, Flat no- 13, 6 <sup>th</sup> floor, Kafrul, Mirpur, Dhaka-1216	Secretary General	35	Distinguished Journalist and Human rights activist
4	Name: Sultan Ahmed Father: Late Jinnat Ali Miyah Mother: Late Chandrima Begum Address: Payradanga, Jhikorgacha, Jashore	Organizati onal Secretary- Banglades h	45	Column Writer, Human rights activist, distinguished businessman and social worker
5	Name: MD Jiyaur Rahman Father: MD Anowar Hossain Morol Mother: MosammatNurjahan Begum Address: South Shimulia, Dohar, Dhaka	Organizati onalSecret ary- Internatio nal	30	Human rights activist
6	Name: MD Masud Parvez Father: Late Didar Ali Baksh Mother: Late Rijia Parvin Address: Korri Road, Mirpur, Dhaka 1216	Treasurer	30	Human rights activist and Journalist
7	Name: Rezaul Haque Father: Late Majharul Haque Mother Khadiza Begum Address: 103/A/2, Green Road, Dhaka 1215	Member of staff	50	Distinguished businessman and social worker



**A. Planning System:**Bangladesh Human Right Welfare Trust follows participatory planning process for all sorts of activities.

Bangladesh Human Right Welfare Trust prepare its one-year project proposal through a strategic planning process. The PSP workshop is conduct very participatory way where the staff as well as committeemembers, and the victims areparticipating.

**B. Reporting:**The Executive Director, Director and the Coordinator is reasonable for prepare and compilation of the reports. Reports are preparing monthly, half yearly and yearly basis and submit to the concern department, donor agency and government departments.

**C. Monitoring:**An effective participatory, community-based monitoring system is following for monitoring.

In order to successful implementation of the project activities, Project Director and Coordinator in cooperation with Project supervisor will monitor the activities time to time. The Project supervisor of BHRWT will ensure time-to-time monitoring of the activities for successful implementation of activities. The Branch Manager of the respective upazilas visits every field once in a month and prepares report on the findings of the visit and submits it to the Coordinator. The Project Supervisor also make field visit in some pre-selected areas and check the Branch Manager's activities. Then he/she prepares report on the visit and submits it to Coordinator. The Coordinator visits to some selective project areas to overcome any adverse situation and provide necessary suggestions. Then the Coordinator prepare a monthly monitoring report based on the Branch Manager's and Program Supervisor's reports and provide it to the Program Director for finalization. Program Director submit it to Executive Director for take necessary action.

**D. Evaluation:** Internal mid-term project review would be conducted with the project staff. The performance of the project implementation would be evaluated after six month of project implementation. This is conducted for the organization's own purposes. BHRWT would also conduct a participatory internal evaluation at the end of the project period for its own purposes. The organization form evaluation committee for conducting the project/ programs evaluation. The donor at the end of the project can conduct an external evaluation. The report would be prepared and deliver to donor.

## **12. Financial and Personnel Management:**

The treasury of Bangladesh Human Rights Welfare Trust will be created by opening a current/savings account in any government authorized bank. It will be managed by current/effective chairman, chief executive and treasurer or by the joint signature of any two of the members mentioned. If needed the account can be created and monitored by the Chief executive and any other salaried employee.

Subject to the approval of the Authority, the chairman shall arrange to appoint employees of the organization. The three members of the Executive Board will form the selection committee and they will submit their primarily selected candidates for the final approval of the Chairman.

### **a. Annual Budgeting System:**

- The welfare trust relies on the donation of the trust members, charitable contribution, admission fees, projects funds, annual and monthly levies, internal project fund generation, government and non-government grants, incomes generated from production and self of goods, service charge for

supplying raw materials as the major sources of income. Foreign donation is accepted under the obligation of Foreign Donation Voluntaries Regulation Act 1978.

- The annual budget is formed to achieve the objectives of the Welfare Trust and is utilized to pay the salary of the employees and others.
- An emergency fund will be formed to help and support the family members of any employees in case of untimely death.

#### **b. Accounting system:**

**Accounts:** computerized accounts are maintained.

For accounts management, books of accounts and registers are daily cash book, ledger book, bank ledger, advance register and fixed assets register. Different forms and vouchers for recording financial transactions are credit voucher, debit voucher, advance requisitions form and cheque requisition form. It has one bank account for currency. Separate accounts are maintained for every fund and all the vouchers are kept separately.

#### **Audit System:**

The headquarter of Bangladesh Human Rights Welfare Trust and all its subsidiaries must monitor their income and expenses against the activities through audits at least twice a year. All types of audits must be conducted by a registered audit firm. The national executive committee will present the annual audit report(s) to national convention and the subsidiary treasurers will present the annual audit report(s) to the annual organizational conference.

- **Audit:**

- **Internal audit:** The organization has its own internal audit team. The team audits regularly for advising the Executive body.

- **External audit:** All transactions and records of the TRUST are subject to external audit by a Chattered Accounting Firm every after two years.

The project expenditures are auditing half-yearly basis internally, and also audited yearly basis at the end of each year by recognized Audit Firm and reports would be sent to the concerned agencies for information and action.

#### **13. Funding Base:**

Since inception in 2010, Bangladesh Human Right Welfare Trust is enjoying a diversified funding source from member fee, lifelong membership fee, local fund and local donor fund.

The trust headquarters can receive direct funds from any international donor organizations. Besides, the HQ will receive annual registration fee of BDT 1000 taka from every district, metropolitan city and supreme court branches; BDT 500 taka from every thana/upazilla and city corporation; and BDT 300 taka from any other administrative branches. Additionally, the organizational financial account will receive the income generated from the sale of Human Rights Magazine; application fee of BDT 100 taka from each well-off candidate; admission fee of BDT 100 taka from the members and monthly member donation of BDT 50 taka. For the international subsidiaries, the registration fee of \$5 must be paid to the HQ.

The HQ and subsidiaries may collect donation from the local and international donors; district council, City corporations and supreme court branches with the approval of the Secretary-General.

#### **14. Staffing Pattern:**

Executive Director-, Program Director, Project Co coordinator, Branchmanager, Supervisor, Field staff-, Admin Officer, Account officer.

#### **15. Programs:**

Bangladesh Human Right Welfare Trust carrying out the following activities:

- Provide legal aid to people from all aspects of life
- Prevent and protest violence, injustice, harassment of all kinds fake court cases by authority (arrest without warrant, jail, fines and extortion).
- Protest and act against the violation of human rights in 64 district and 820 cities/villages in the country and help people irrespective of background and political interest
- The relevant person from the trust will verbally resolve domestic, marital and divorce related problem by means of arbitration in upazillas, districts and cities.
- Prevent all kinds of drug abuse, violence or terrorism, child and women trafficking.
- Contribute in building a society which is transparent and free from bribery.
- Provide and ensure equal opportunities among the people at the root level (van, rickshaw drivers; construction, garment and factory workers). Also, ensure education, health check-up and security to everyone.
- Prevent and Protest child marriage and violence against children and women.
- Assist and monitor in every local and national election and generate report.
- Ensure the establishment of human rights among the people at root level
- Help and rehabilitate Bangladeshi immigrants, immigrant offenders in other countries through the RRRRI Task Force Cell of Bangladesh Home Ministry.
- Attend human rights conferences and election inspections held in every country as well as Bangladesh
- Create awareness about rights to share information
- Demonstrate Citizen Charter to help people be aware of their rights
- Inspect and prevent child exploitation and child labor in factories and mills

- Inspect bribery and corruption in government and non-government organization and work relentlessly to eliminate them to ensure human rights
- Ensure the good practice of human rights in all countries as well as Bangladesh
- Collect and distribute relief in disaster affected areas around the world
- Support helpless and needy people to arrange income source and offer livelihood
- Protest and act against all corruption and extortion in root level
- Take initiative to increase development in areas by opening new branches
- Become an international and lifetime member of the trust and increase the power of the human rights activities
- Under take need base effective activates for preventing, and aware general people about, road safety, earthquake, digital ICT system and its advantage.

#### **16. Implementing technique:**

- All complaints related to the violation of human rights must be presented to the Secretary general or organizing secretary in associated branches in a format of written statement and will be dealt via arbitration
- In case of serious human rights violation complaint, first it must be thoroughly investigated, and the authorities must be made aware. Next a legal aid committee on behalf of the Trust must be formed to deal with the court cases.
- Memorable days such as- The death anniversary of the Trust's founder Mostafa Faruq Mohammad on 6th of January, International mother language day (21st February), Women's Day (8th March), Independence Day (26th March), BHRWT's founding day (22nd April), International Labor Day (1st May), International Oppressed Day(26th June), UN Justice Day (17th July), World Peace Day (21st September), UN Day (24th September), Children's Day( 20th November), International Human rights Day (10th December), Victory Day (16th December) etc. must be celebrated with due respect; locally and nationally.
- All staff members of BHRWT must be known as Human Rights Activists
- After the approval of branches of BHRWT, regular monthly meetings must be conducted
- All the members of the executive committee are requested to convert their membership in a lifetime one.
- Within two weeks of approval of the district level committee, a meeting must be arranged with current members to take the oath and discuss the duties and responsibilities. If there is no existing committee, it must be formed, and the approval request should be sent to the HQ of BHRWT.
- Within 7 days of getting approval, a branch signboard must be made, and the HQ should be made aware of.
- The HQ will take responsibility to provide identity cards for all the staff members
- The HQ shall bear all rights to suspend, deny approval or terminate the activities of any branches should they feel any sort of human rights violation.
- The HQ shall bear the right to suspend or sack any member of staff if it's proven they are engaged in anti-state activities

### 17. Partnership & Networks:

This is a continuous process of awarding Partnership & Networks membership to those who are nationally and internationally involved in development activities. Up to date enormous membership linkage of collaboration and cooperation stood the followings:

Sl. No.	Name of Organization	Duration
01	Public security department, Ministry of home affair	05 years
02	RRRI Ministry of home affair	2012 to till date
03	Ministry of expatriates 'welfare and overseas employment	2012 to till date
04	Ministry foreign affairs	2012 to till date

### 18. Experiences and Significant Achievement:

BHRWT is involved in integrated development since its inception. BHRWT gives special attention to stakeholder participation community empowerment and capacity building of target beneficiaries for improved their livelihoods. Presently, the organization is working in 64 districts of Bangladesh. The programs that are implementing by the organization are given below:

Sl. No.	Activities	Achievement
1.	Legal aid support	583
2.		
3.		
4.		
5.		
6.		